



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

MICHIGAN IV-D ACTION TRANSMITTAL 2007-001

TO: All Friend of the Court (FOC) Staff
All Prosecuting Attorney (PA) Staff
All Office of Child Support (OCS) Staff

FROM: Marilyn F. Stephen, Director
Office of Child Support

DATE: January 12, 2007

SUBJECT: REVISED: Review and Modification of Child Support Orders – Statutory and System Changes

PURPOSE:

The revisions to this Action Transmittal (AT) discuss the new constraints for the Michigan Child Support Enforcement System (MiCSES) when automatically generating the *Employment Status Disclosure* (FOC 22) to sources of income (SOIs). A change bar in the left margin indicates the content changes for this publication.

This AT summarizes the statutory changes to the review and modification process for child support orders and describes the functionality in the MiCSES 3.6 Release, including enhancements to the *Ramp-up Multiplier* (RAMP) screen. The RAMP process enhancements allow counties to adapt MiCSES automation to work with the business needs of the individual FOC.

This AT includes criteria for determining two types of case selection used in the review initiation process:

1. The review and modification process that selects cases for review from all the cases stored in MiCSES; and
2. The logic for the RAMP screen that prioritizes cases for review.

This AT updates and incorporates items previously discussed in AT 2005-051, *Review and Modification of Child Support Orders – Statutory and System Changes* and obsoletes the previously published policy.

DEFINITIONS:

- **Eligibility Letter** – Also referred to as the *Review and Modification Eligibility Notification* or the notice of right to review. This notice informs customers of their right to review when they submit a written request to the IV-D agency.
- **Good Cause** – In some IV-D cases, a reason for exemption from the requirement that a party receiving public assistance benefits cooperate in securing child support.¹
- **Public Assistance** – Includes Temporary Assistance to Needy Families (TANF), Medicaid, Child Development and Care (CDC), Food Assistance Program (FAP) and foster care funding.
- **Review Activity Chain** – Activities the worker manually initiates or the system automatically initiates that constitute the steps taken to complete an eligibility letter process or the review and modification process.
- **Zero Support Order** – When a court order sets child support at a zero dollar amount, as a sum certain, or contains language indicating that the judge intentionally deviated from the Michigan Child Support Formula computation to not charge an amount. A zero support order also exists when the court has ordered only health insurance and has not used the child support formula computation.

PUBLIC ACT 207 AND MiCSES ENHANCEMENTS:

Public Act 207 of 2004 took effect on June 30, 2005.² The MiCSES 3.5 Release incorporated the statutory changes in Public Act 207 and further developed the functionality for the review and modification process.

Public Act 207 and the MiCSES 3.5 Release implemented the following functionality:

- Updating the review cycle from 24 months to 36 months;
- Selecting public assistance cases for review once every 36 months, unless there is good cause not to proceed with the review **and** neither party has requested a review;
- Notifying parties in IV-D non-public assistance cases of the right to request a review once every 36 months;
- Allowing IV-D staff to manually initiate a review activity chain on the *Review and Modification Processor* (REVP) screen within 14 days of learning that a recipient or payer of support is sentenced to incarceration for more than one year **or** is released from an incarceration period of more than one year;

¹ Ref: AT 2005-030, *Good Cause in the Michigan Child Support Enforcement System (MiCSES): Description and Optional Clean-Up at:*

<http://mi-support.cses.state.mi.us/policy/stateat/pdf/2005/AT2005-030.pdf>.

² Ref: <http://www.legislature.mi.gov/documents/2003-2004/publicact/pdf/2004-PA-0207.pdf>.

- Initiating a review activity chain on the REVP screen at the direction of the court;
- Initiating a review activity chain on the REVP screen when a party requests a review in writing;
- Allowing IV-D workers to review orders once every 36 months when another state requests a review on behalf of the IV-D customer who has a child support order in Michigan. The IV-D worker must determine within 14 days of receiving a request from another state whether an order is due for review;
- Taking action upon receipt of a party's written objection. The parties have 21 days from the mailing date of the *Child Support Order Recommendation/Uniform Child Support Order* to object; and
- Implementing an administrative method for parties to object to the court's recommended modification.

The MiCSES 3.5 Release implemented the following form-related enhancements:

- Designating the plaintiff and defendant on all forms that the court files with the clerk of the court;
- Designating the attorneys, if any, for the plaintiff and/or defendant on all forms that are filed with the clerk of the court; and
- Correcting a problem from earlier MiCSES releases by generating one notice for the attorney of each party on the docket.

MiCSES 3.6 Release enhancements will:

- Change the titles of several fields on the RAMP screen to improve the accuracy of the reported information;³
- Allow the Local Options Administrator (LOA) to designate, on the RAMP screen, the docket selection limit of support reviews that MiCSES automatically initiates each month;
- Use partner-approved address hierarchies⁴ to determine which address to send all review and modification notices and letters;
- Not initiate an automatic support review or medical support review if a party does not have an address from the partner-approved hierarchy;
- Alert workers when neither party on the docket has an address (within the mailing hierarchy) associated to the review notice; and
- Run a script one time during the release to evenly spread out counties⁵ entire review load over the next 18 or 36 months. (Ref: the "Accelerated Dockets" section of this AT.)

³ Ref: http://mi-support.cses.state.mi.us/systems/micses/screen_descriptions/ramp.pdf.

⁴ Ref: AT 2005-067, *Address Hierarchy Changes in the Michigan Child Support Enforcement System (MiCSES) 3.6 Release* at: <http://mi-support.cses.state.mi.us/policy/stateat/pdf/2005/AT2005-067.pdf>.

⁵ This script will only run for those counties that selected the "0% option" during the MiCSES 3.5 Release.

MiCSES 4.3 Release enhancements will ensure that during the MiCSES review and modification process, MiCSES will:

- Generate only one FOC 22 form automatically; and
- Not generate the FOC 22 to military income sources, the Unemployment Agency (UA) or the Social Security Administration (SSA).

(Ref: the “Conduct Support Reviews” section of this AT.)

CHANGES RELATED TO RAMP POLICY:

In the MiCSES 3.6 Release, OCS initiated the enhanced RAMP screen functionality to address FOC concerns about an anticipated increase in review and modification work.

The review and modification changes implemented on June 30, 2005, permit Michigan’s IV-D program to fulfill all federal and state statutory regulations. OCS acknowledges that some Michigan counties face budgetary and resource limitations that may affect their ability to complete required reviews. The RAMP screen provides functionality to limit reviews by allowing counties to choose the number of automatic reviews MiCSES initiates with the use of the *Notice of Support Review*. If a county limits the number of reviews initiated, the parties that do not receive the *Notice of Support Review* **will** receive the *Review and Modification Eligibility Notification*.

Federal and state statutory regulations require:

- The review of all orders initiated for child(ren) receiving public assistance;
- That both parents receive a notice of the right to request a review; and
- That IV-D staff evaluate all requests for reviews and initiate a review if the case meets criteria.

Note: Counties choosing to limit the number of reviews that MiCSES initiates could be adversely affected by federal audits.

Previous functionality in the MiCSES 3.5 Release allowed counties to choose a reduced implementation schedule⁶ (0%, 30%, 60% and 100%) for review activity chains initiated.

The MiCSES 3.5 Release provided a reduced implementation schedule that:

- Limited the county to a fixed percentage of cases initiated for review; and
- Did not send the *Review and Modification Eligibility Notification* if the review was not initiated.

⁶ The reduced implementation schedule functionality is obsolete with this AT.

The MiCSES 3.6 Release obsoletes the MiCSES 3.5 Release functionality and enhances the RAMP screen to:

- Provide the LOA with the ability to select the number of reviews that MiCSES initiates; and
- Send the *Review and Modification Eligibility Notification* to parties of cases that exceed the docket selection limit chosen by the county.

This enhanced functionality will enable FOCs to complete the largest number of reviews possible while meeting their business needs.

MiCSES REVIEW AND MODIFICATION FUNCTIONALITY:

MiCSES uses the following criteria to determine whether a docket is eligible to begin a review activity chain:

- The REVP next notice due date is reached;
- The docket has an order type of judgment, modification, temporary or ex-parte;
- The docket is open;
- The support order is open;
- The case type is **not** Non-IV-D “L” as denoted in the *IV-D Case Type* field on the *Case Member Details (CASE)* screen;
- Michigan has continuing, exclusive jurisdiction (CEJ);
- At least one active child of the case associated to the docket is under 16.5 years of age;
- The *ENF EXEMPT IND* field on the *Support Order Entry (SORD)* screen does not indicate the parties have opted out of FOC services; and
- The docket has a combination of active custodial party (CP) and active non-custodial parent (NCP), and the parties are not deceased.

Note: MiCSES prevents an automatic review for good cause codes of “P” (Pending) or “E” (End Action). A *Good Cause Code* of “D” (Continue Action) will **not** stop the MiCSES review and modification process. The *Good Cause Date* and *Good Cause Code* fields on the CASE screen record this information in MiCSES. If the IV-D worker does not initiate a support order review because of good cause, MiCSES adds 36 months to the *Next Notice Review Date* field on the REVP screen. The IV-D worker evaluates these cases to determine when to send an eligibility letter informing parties of the right to review.

Accelerated Dockets

The Program Leadership Group (PLG) determined that some of the IV-D cases constitute a more vulnerable population of customers and that these cases require an 18-month review rather than the statutory 36-month review. Prioritizing these cases

assists Michigan with respect to federal incentive factors, and helps the family achieve self-sufficiency.

MiCSES evaluates all eligible dockets for the possibility of a modification at least once every 36 months. Non-IV-D “L” type cases, as denoted in the *IV-D Case Type* field on the CASE screen, are not included. MiCSES evaluates whether to accelerate reviews into the first 18 months of the 36-month cycle. The acceleration selects families who receive Family Independence Program (FIP) benefits with orders that fail to require child support.

With the MiCSES 3.6 Release, MiCSES will accelerate certain dockets into the 18-month review only one time.⁷ The IV-D worker will determine whether a modification is warranted and proceed with a review or terminate the review. MiCSES will calculate the next review begin date using the **36-month** period with either the date the support order was last modified or the date the parties were notified that the support order was not modified.

RAMP Prioritization of Cases

RAMP screen functionality includes a priority-based logic for the selection of dockets that are eligible for review. The priority-based logic promotes dockets likely to require changes in the child support ordered amount. When the number of dockets qualifying for a support review exceeds the RAMP limit, MiCSES will select dockets for review based on factors intended to improve incentive collections.

The ordering of cases in the priority-based logic is as follows:

1. The IV-D case is identified as public assistance, the *Zero Support Order* field on the SORD screen is not checked, and the case does not have an accruing obligation of CC, CS, ED, MD, MR, MS, PB, PC or WF in the *Debt Type* field on the *Obligation Entry* (OBLE) screen;
2. At least one IV-D case associated with the docket has active Medicaid and the *Insurance Ordered* reason code on the SORD screen is **not** set to A, B or C (this indicates that neither the CP or NCP or both the CP and NCP are ordered to carry medical insurance for the children on the order);
3. At least one IV-D case associated to the docket is identified as public assistance, the docket has a support order, and the payer is not incarcerated;
4. The IV-D case is identified as public assistance, and the obligor does not have a payment plan;
5. The IV-D case is identified as public assistance, and the obligor is incarcerated; and
6. The IV-D case is identified as public assistance, and the obligor was recently released from incarceration.

⁷ A Remedy Ticket has been entered to regularly advance the reviews of more vulnerable populations.

The MiCSES 3.6 Release RAMP form-related enhancements will:

- Select the number of dockets for review up to the RAMP limit determined by the county; and
- Send a *Review and Modification Eligibility Notification* and reset the *Next Notice Due Date* three years in the future for all dockets due for review, once MiCSES reaches the docket selection limit.⁸

REVIEW AND MODIFICATION PROCEDURES:

The MiCSES 3.5 Release incorporated statutory changes and improved existing review and modification functionality. This section of the AT outlines the major changes in that release.

Inform Parties of Their Right to Review

Once every 36 months, MiCSES sends the *Review and Modification Eligibility Notification* (form RNMEIIGLTR) to:

- Parties of non-FIP cases; and
- Medicaid cases with insurance ordered.

The eligibility letter informs the parties of the right to request a review and provides directions for submitting a written request.

Initiate Support Reviews

MiCSES initiates an automatic review and sends a *Notice of Support Review* for cases that receive public assistance. County choices to limit the number of reviews will invoke the RAMP priority-based logic in the MiCSES 3.6 Release.

MiCSES also initiates a review and sends a *Notice of Support Review* when the IV-D worker indicates a recipient or payer of support is incarcerated for one year or more, or has been released from incarceration of one year or more.⁹ County choices to limit the number of reviews will invoke the RAMP priority-based logic.

Prevent Support Reviews

To prevent MiCSES from initiating an automatic review, the IV-D worker **may** stop the process by using the *REV Exempt IND* field on the SORD screen. The IV-D worker must exercise caution when using the *REV Exempt IND*. When “yes” is indicated in the

⁸ Ref: http://mi-support.cses.state.mi.us/systems/micses/release_information/release_notes/MiCSES_3.6_RN.pdf.

⁹ Ref: AT 2005-038, *Entering and Viewing Incarceration Status on the Michigan Child Support Enforcement System (MiCSES)* at: <http://mi-support.cses.state.mi.us/policy/stateat/pdf/2005/AT2005-038.pdf>.

REV Exempt IND field, a pop-up window will display and the IV-D worker must make a log note to indicate the reason for stopping the review. If the *REV Exempt IND* field is set to “yes,” at the next appropriate date, MiCSES will generate an eligibility letter to notify the parties of the right to request a review. The following circumstances may be valid reasons for stopping the review process once MiCSES has initiated it:

- The CP and NCP are married or cohabiting with each other and all of the children are in their custody;
- There is good cause not to proceed, coded as “P” or “E” in the *Good Cause Code* field on the CASE screen;
- All of the children on the case are deceased; or
- The case qualifies for closure under federal case closure criteria defined in federal regulations.¹⁰

Conduct Support Reviews

The *Notice of Support Review* informs the parties that the FOC has initiated a review of the child support order. The IV-D worker determines whether a review is warranted and then proceeds with a review or terminates the review. The *Notice of Support Review* contains the following information:

- A request of the parties to submit information that assists the IV-D worker in conducting the review (MiCSES includes the *FOC Case Questionnaire* [FOC 39] with the *Notice of Support Review*);
- The date the requested information must be returned to the FOC; and
- Information on the steps the court uses to conduct the review.

MiCSES also generates an FOC 22 for income source type “E” (Employer), “P” (Pension Plan), “V” (Veteran’s Benefit), “W” (Workers Compensation), or “X” (Non-attachable Benefits). MiCSES will automatically generate the FOC 22 to only one SOI:

- Because quarterly wage information is available in MiCSES for a given NCP;¹¹
- Because the most recent SOI is likely to provide relevant employment information, in addition to gross income;
- To reduce mailing costs to SOIs that would most likely not have relevant information; and
- To minimize the inconvenience for SOIs that would provide information already existing in MiCSES.

¹⁰ Ref: AT 2006-021, **REVISED:** *Updated IV-D Partner Case Closure Responsibilities and Michigan Child Support Enforcement System (MiCSES) 3.6.1 and 4.0.1 Case Closure Fixes* at: <http://mi-support.cses.state.mi.us/policy/stateat/pdf/2006/AT2006-021.pdf>.

¹¹ The need to request wage information is reduced because MiCSES automatically loads quarterly wage information for IV-D workers’ review. Ref: AT 2006-049, **REVISED:** *Income Withholding Notices (IWNs)*, at: <http://mi-support.cses.state.mi.us/policy/stateat/pdf/2006/AT2006-049.pdf> for further information about loading quarterly wage data.

In an effort to obtain the most relevant and timely information and to reduce mailings from which no response is received, the MiCSES review and modification process will use a hierarchy to identify the **single** SOI that will automatically receive the FOC 22. This hierarchy, which will use the quarterly wage information that MiCSES automatically loads for each member, is as follows:

If the NCP has:

1. **One** verified SOI marked as a primary employer, MiCSES will send the FOC 22 to that employer;
2. **Multiple** SOIs marked as primary employers, MiCSES will send the FOC 22 to the primary employer with the most recent *Verified Date* field on the *Member Employment History* (EHIS) screen;
3. **Multiple** SOIs marked as primary employers and more than one have the **same** *Verified Date* field on the EHIS screen, MiCSES will send the FOC 22 to the most recently added primary employer;
4. No SOI marked as a primary employer, but does have **one** verified income source, MiCSES will print the FOC 22 to that SOI;
5. No SOI marked as a primary employer, but has **multiple** verified income sources, MiCSES will print the FOC 22 for the SOI with the most recent *Verified Date* field on the EHIS screen; or
6. No SOI marked as a primary employer, but has **multiple** verified income sources with the **same** *Verified Date* field on the EHIS screen, MiCSES will print the FOC 22 for the most recently added verified SOI.

The military does not accept the FOC 22 without a judicial subpoena, and the UA¹² and SSA¹³ do not respond to the FOC 22. Therefore, MiCSES does not automatically send the FOC 22 to income sources designated with an “M” (Military), “U” (UA) or “S” (SSA) in the *Employer Type* field on the EHIS screen.

If a party is in the military, the IV-D worker must manually generate the FOC 22 and the subpoena from the *Document Generation* (DOGN) screen.

Inform Parties and Modify Review Results

The IV-D worker generates a proposed *Child Support Order Recommendation* (FOC 10) upon completing a support order review. The FOC 10 notifies the parties that the FOC recommends a modification to the support order.

The parties have 21 days to object in writing. If a party objects within 21 days, the IV-D worker may send a revised recommendation (if appropriate, based on new information),

¹² UA staff do not respond to the FOC 22 because the UA is not an employer that provides income for services rendered. UA benefits are not a guarantee but are supplemental income while an individual is unemployed.

¹³ SSA staff do not respond to the FOC 22 because income information is provided through the SSA's State Verification and Exchange System (SVES). OCS staff have entered a helpdesk call to make SVES information available to IV-D staff.

schedule a settlement conference, or schedule a hearing. If the IV-D worker sends a revised recommendation for child support, the parties have 21 days from the mailing date of the revised FOC 10 to object.

If the IV-D worker recommends no modification, the *Notice of Support Review Results* is generated with the appropriate language. The parties have 21 days to object in writing. If a party objects, the IV-D worker will recalculate the *Guidelines Recommendation Report* based on new information and schedule a settlement conference or a hearing. The settlement conference will lead to an order or, if no settlement is reached, to a hearing. The hearing may lead to an order or a dismissal.

If neither party objects within 21 days of receiving the recommended support amount, the IV-D worker schedules a hearing to present the court with a support modification petition. MiCSES generates the FOC 10 for presentation to the court. The order generated from MiCSES contains the judge's name and bar number.

FORMS:

The IV-D worker can manually generate all the forms listed below from the DOGN screen. Forms may be printed centrally or locally based upon the county printing preference. Forms printed locally use the *Queue Processor (FQPR)* screen. In counties that do not choose the central print option, IV-D workers can print the review and modification forms in a local batch through FQPR or print the forms individually through the DOGN screen. MiCSES merges the judge's name, docket number, and the *Caption Name* field from the *Docket Persons (DPRS)* screen and the attorney(s) of record into the following forms:

- FOC 10 – *Child Support Order Recommendation/Uniform Child Support Order*
- RNMMOTMODSUPPORT – *Motion to Modify Support Order and Notice of Settlement/Notice of Conference*
- RNMNOTHNRNGOBSUPPRVW – *Notice of Hearing for Objections to Support Order Review*
- RNMRVWRLST – *Notice of Support Review Results*

Forms Updated by the MiCSES 3.5 Release

Notice of Support Review (RNMRVWNOT):

Trigger: MiCSES generates the *Notice of Support Review* to parties when the system automatically initiates a review.

Changes: The *Notice of Support Review* is sent to notify the parties that MiCSES initiates a review at least once every 36 months instead of once every 24 months. The text on the form was simplified and improved.

Ref: Attachment 1.

Review and Modification Eligibility Notification (RNMEIIGLTR):

The *Review and Modification Eligibility Notification* is also referred to as the eligibility letter. The letter notifies parties that the court has not reviewed the docket in the last 36 months and informs the parties that they can submit a written request for a review.

Trigger: MiCSES generates the *Review and Modification Eligibility Notification* because the case did not meet the automatic review criteria.

Changes: The *Review and Modification Eligibility Notification* was updated to inform the parties that they may submit a written request for a review at least once every 36 months instead of once every 24 months. The text on the form was simplified and improved.

Ref: Attachment 2.

Motion to Modify Support Order and Notice of Settlement Conference (RNMMOTMODSUPPORT):

Trigger: MiCSES generates the *Motion to Modify Support Order and Notice of Settlement Conference* when the IV-D worker receives an objection to the support modification recommendation from one of the parties and the party asks:

- For a settlement conference;
- For a reconsideration of the proposed child support order; or
- To reschedule an adjourned hearing or settlement conference.

Changes: The *Motion to Modify Support Order and Notice of Settlement Conference* was changed to include editable and selectable text choices. The form was modified to include user-selectable text.

Ref: Attachment 3.

Notice of Hearing for Objections to Support Review (RNMNOTHRNGOBSUPPRVW):

Trigger: MiCSES generates the *Notice of Hearing for Objections to Support Review* when the IV-D worker receives an objection to the *Notice of Support Review Results* form notifying the parties no change is recommended (notice of no change). The form generates from the *Schedule Processor (SWKS)* screen after the worker updates the reason code on the REVP screen.

Changes: The *Notice of Hearing for Objections to Support Review* was changed to include editable and selectable text choices. The form was modified to include selectable paragraphs to allow IV-D workers to indicate reasons why no change is warranted. The text on the form was simplified and improved.

Ref: Attachment 4.

Out of State Modification Notice (RNMNOTMIPRTYNOT):

Trigger: MiCSES generates the *Out of State Modification Notice* when another state is proceeding with a review in an interstate case. The IV-D worker must manually enter the request into MiCSES and the system generates a notification to the parties that a review has been initiated.

Changes: The new form name *Out of State Modification Notice* better reflects the purpose of the form.

Note: Documents in Wayne County do not print the name and title for Wayne County staff on the notice.

Ref: Attachment 5.

Termination of Support Review Notice (RNMRVWTERMLTR):

Trigger: IV-D workers manually generate the *Termination of Support Review Notice* to notify parties when the review of a docket was terminated because:

- There was no change in circumstances;
- Of a lack of information;
- The minimum threshold was not met;
- A support review was completed within the last 36 months;
- Of a finding of good cause (*Combined IV-D Manual* Item 120); or
- Michigan lacks proper jurisdiction.

Changes: The *Termination of Support Review Notice* was changed to include editable and selectable text choices. The letter notifies parties that they may be eligible for a review 36 months from the date of the previous review. The text on the form was simplified and improved.

Ref: Attachment 6.

Notice of Support Review Results (RNMRVWRSLT):

Trigger: MiCSES generates the *Notice of Support Review Results* to notify parties of the results of the review of the child support order.

Changes: The *Notice of Support Review Results* was changed to include editable and selectable text choices to allow the IV-D worker to create a letter that also serves as a cover letter for the FOC 10. The text on the form was simplified and improved.

Ref: Attachment 7.

Support Review Request (RNMSUPPRVWREQ):

Trigger: MiCSES generates the *Support Review Request* to notify parties that a case did not meet the threshold for modification of a child support order.

Changes: The *Support Review Request* was changed to indicate that a party may request a review at least once every 36 months, instead of once every 24 months. The text on the form was simplified and improved.

Ref: Attachment 8.

Child Support Order Recommendation/Uniform Child Support Order (RNMFOC10):

Trigger: MiCSES generates the FOC 10 when the IV-D worker completes a support order recommendation. This form notifies the parties that the IV-D worker recommends a modification to the support order and provides instructions and the time frames for filing an objection.

Changes: When the *Child Support Order Recommendation/Uniform Child Support Order* is generated, MiCSES also produces:

- A *Notice of Support Review Results* that is sent as a cover letter to the recommendation; and
- An order to be held for the judge's signature if there is no response from the parties within 21 days.

MiCSES generates the FOC 10 as required by Michigan Court Rule (MCR) 3.211. The *Child Support Order Recommendation/Uniform Child Support Order* form also includes a *Guidelines Recommendation Report*, although the *Guidelines Recommendation Report* is not included as part of the printed package. A *Guidelines Recommendation Report* must be printed separately. The form also includes editable and selectable text choices.

Ref: Attachment 9.

LEGAL REFERENCES: Federal

42 United States Code (USC) 666
45 Code of Federal Regulation (CFR) 303.11
45 CFR 303.31
45 CFR 303.8

State

Michigan Compiled Law (MCL) 552.517
MCL 552.517b
MCR 3.211

POLICY REFERENCES:

AT 2006-049, **REVISED:** *Income Withholding Notices (IWNs)*
AT 2006-021, **REVISED:** *Updated IV-D Partner Case Closure Responsibilities and Michigan Child Support Enforcement System (MiCSES) 3.6.1 and 4.01 Case Closure Fixes*
AT 2005-067, *Address Hierarchy Changes in the Michigan Child Support Enforcement System (MiCSES) 3.6 Release*
AT 2005-038, *Entering and Viewing Incarceration Status on the Michigan Child Support Enforcement System (MiCSES)*
AT 2005-030, *Good Cause in the Michigan Child Support Enforcement System (MiCSES): Description and Optional Clean-Up*

AT MAINTENANCE:

Obsolete AT 2005-051, *Review and Modification of Child Support Orders – Statutory and System Changes*
Retain this AT until further notice.

EFFECTIVE DATE:

Upon receipt.

REVIEW PARTICIPANTS:

Establishment Work Improvement Team Members
Lynn Davidson, Macomb County FOC

CONTACT PERSON:

Ellen Durnan
Policy Analyst
DurnanE@michigan.gov
(517) 241-8051

ATTACHMENTS:

Attachment 1 – *Notice of Support Review*
Attachment 2 – *Review and Modification Eligibility Notification*

*Attachment 3 – Motion to Modify Support Order and
Notice of Settlement Conference*
*Attachment 4 – Notice of Hearing for Objections to
Support Review*
Attachment 5 – Out of State Modification Notice
Attachment 6 – Termination of Support Review Notice
Attachment 7 – Notice of Support Review Results
Attachment 8 – Support Review Request
*Attachment 9 – Child Support Order
Recommendation/Uniform Child Support Order*

MFS/KS